



## Senior Buyer – Farnborough, UK

IDEX is a global organisation currently working in NPI/Development phase and is preparing for volume manufacture of biometric fingerprint sensors to be supplied to mobile IOT & card markets with a view of targeting additional markets. To support rapid growth IDEX are recruiting a Senior Buyer position to work at a strategic and tactical level within the operations team.

### **Purpose of Role:**

The Senior Buyer will play a key role in the purchasing function and alongside other members of the team work towards achieving set organisational objectives. The current the primary focus is NPI & development, however in due course this will also include ramp up and production activities and the role of the Senior Buyer is to ensure continuity of supply of materials, good or services to meet business plans. The business is implementing procurement strategies & processes and the successful candidate will be expected to take a proactive approach in identifying areas for improvements, making recommendations and coordinating the execution. The candidate is expected to review alternative supply options and make recommendations based around available technology, processes and cost reduction opportunities.

### **Scope:**

The Senior Buyer will report to the Director of Supply Chain and is expected to provide purchasing support to all member of the supply chain, finance, operations and engineering teams. The candidate is expected to support all IDEX sites with information as and when required.

### **Tasks and responsibilities:**

- Purchase order placement with approved supplier (s) at standard cost or below for NPI, Development & Production requirements. Expedite materials to meet build requirements
- Heavily involved with the transition of new product into mass production ensuring cost, specification and customer requirement deliverables are achieved in agreed timescales
- Compiling risk assessments of materials and supply chain, co-ordinating mitigation actions and improvements
- Development of purchasing metrics to evaluate supplier performance, driving continuous improvement actions. Monitor cost, on time delivery, quality, service & payment terms
- Management with Quality personnel of non-conforming material, driving the rejects and returns process and implementation of corrective actions with suppliers
- Material cost management and material control is required to ensure company targets are met. This includes monitoring spend, usage, scrap, inventory levels, bonded material & excess material
- Systems management - Capable of working at a tactical and strategic level, supporting daily transactions in ERP system in line with production requirements. And the management of material for NPI/Development
- Identify alternative sources for supply of raw materials & assembly services, coordinating qualification plans with engineering teams
- Management of strategic commercial relationships with critical vendors
- Identify & drive cost reduction activities to reduce overall bill of material & assembly costs whilst considering implications on design, raw materials, manufacturing and quality requirements
- Responsible for reviewing supplier contracts and negotiating most favourable terms and conditions of supply
- IDEX stakeholder management to ensure the needs of the business are met and priorities achieved
- Support new supplier and product qualification processes



**Qualifications & Experience:**

- MCIPS qualified or part qualified or be willing to work towards
- Experience in working with ERP systems is essential
- Previous experience of Interfacing with Product life cycle management (PLM) systems
- High competency level in use of Microsoft Office
- Good analytical, written and verbal communication skills
- Good interpersonal skills and the ability to work with people at all levels
- Knowledge of the Biometrics industry, products, target markets & materials is desired but not essential
- Experience of working within a global organisation with a global procurement strategy is preferred
- A full understanding of modern procurement and purchasing techniques
- Experience of purchasing bespoke & standard off the shelf components/material direct from manufacturer and distribution chains
- Strong commercial, sourcing, category management and negotiation skills with an understanding of Commercial terms as key requirements
- Ability to carry out internal and supplier audits as part of wider team
- Supplier management and risk management experience
- Experience of working in multi-location, multi-stakeholder environment is essential
- Possess sufficient strength of character to drive through and manage change
- Experience in development of procedural documents associated with purchasing processes to support ISO9001 accreditation

**Personal capabilities:**

- Ability to manage time and priorities to support multiple projects
- Ability to add value, reduce cost & make business process improvements
- Foster close working relationships with internal stakeholders, operating across all areas of the business
- Previous exposure to working with an outsourced manufacturing strategy (desirable, but not essential)
- Able to work independently as well as part of a team

**Work place:**

Full-time position in Farnborough, UK

**Travel activity:**

Ability to travel internationally (Average one week per month)

**About IDEX:**

IDEX ASA specializes in fingerprint imaging and recognition technology. The company has a strong patent portfolio consisting of more than 25 patent families including more than 215 granted patents, as well as cross licenses with Apple.

IDEX has a highly competitive product road map including swipe sensors, touch sensors. The company is currently in the process of commercializing the products.

IDEX's addressable market represents a multi-billion unit opportunity, centered on three core markets: Mobile, ID & Smart Cards and the Internet of Things.

**Web site:**

[www.idex.no](http://www.idex.no)

**Contact:**

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